

PUBLIC SPEAKERS

None

MINUTES OF DECEMBER 21, 2015

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, December 21, 2015, at the Administration Building. Chairman John Dunham called the meeting to order at 5:32 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors John Dunham and James McNair. Present from the City of Middletown were Directors Dale Aldieri, David Bauer, Joseph Samolis and Tom Serra. Present from The City of New Britain were Directors Peter Centurelli, Mary Marrocco and Timothy Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager and Bill Adkins – Maintenance Manager. Berlin Director Ed Kindelan arrived at 5:37 p.m. and New Britain Director Paul Catanzaro arrived at 5:46 p.m. Cromwell Director Bonnie Anderson and New Britain Director Tonilynn Collins were absent. Also present were Christine Kurtz and Chris Pierce from Wright-Pierce and Mark Barzottini from Whittlesey & Hadley.

Approval of October 19, 2015 Minutes

MOTION: Mr. Bauer moved to approve the minutes of October 19, 2015.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved with Mrs. Marrocco and Mr. Stewart abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report for October 2015 as presented.

Mr. Tokarz seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the October 2015 Budget Statement as presented.
Mr. Tokarz seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register –October, 2015

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports for November 2015 as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) The Board requested all the checks to be listed in the Check Register every month and to provide the complete list of checks for the months of October and November 2015.
- 2) Mr. Stewart requested a report on where we are now with sludge delivery compared to 5-10 years ago.
- 3) Mr. Stewart requested the 2014-2015 Audit Report be on the January 2016 Board meeting agenda.
- 4) Mr. Dunham requested the Executive Director look at the Charter and the By-Laws for rules on signatories. He would like to know if they state how many signatures can be included and who they should be.

MOTION: Mr. Bauer moved to authorize the Executive Director to send a letter to the appropriate Cromwell contacts explaining our position to Mr. Water's request.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Approval of November 23, 2015 Special Board Meeting Minutes

MOTION: Mr. Bauer moved to approve the minutes of November 23, 2015.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report for November 2015 as presented.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the November 2015 Budget Statements as presented.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register –November, 2015

No motion required.

Staff Reports

MOTION: Mr. Bauer moved to accept the Staff Reports for December 2015 as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Engineering Committee

No Report.

Finance Committee

MOTION: Mr. Sienna moved to approve updating The District's authorized bank signatories to include the new Chairman of the Board John Dunham, and the new Treasurer Doug Sienna to be effective upon acceptance by the Board of Directors.

Mr. Aldieri seconded the motion.

Discussion

MOTION: Mr. Bauer moved to amend and approve the motion to state as follows:

Approve updating The District's authorized bank signatories to include the new Chairman of the Board John Dunham to be effective upon acceptance by the Board of Directors.

Mr. Sienna seconded the motion.

RESOLVED: The motion was approved unanimously

MOTION: Mr. Bauer moved to accept the Finance Committee Report as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Human Resources Committee

No Report.

Property Management

No Report.

Public Relations Committee

No Report.

District Project Construction Committee

MOTION: Mr. Serra moved to approve Change Order #48 for 11 Sub Change Orders for \$59,515.68.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Sienna moved to approve C.H. Nickerson's Payment Requisition #43 for October/November 2015 (November 15, 2015) in the amount of \$149,867.44.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Sienna moved to approve Wright-Pierce's Professional Services Invoices for the Construction Phase Services for October 2015 in the amount of \$121,850.07.

Mr. Tokarz seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Counsel's Report

No Report.

New Business

MOTION: Mr. Sienna moved to approve the 2016 Board meeting dates.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

In accordance with Section 4-1 of the Charter, the Finance Committee must be voted upon from its membership.

MOTION: Mr. Serra moved to approve the Chairman's Finance Committee recommendation of Ed Kindelan representing the Town of Berlin, Tom Tokarz representing the Town of Cromwell, Timothy Stewart representing the City of New Britain, and Dale Aldieri representing the City of Middletown and Doug Sienna Treasurer to the Finance Committee, and that Doug Sienna be its Chair.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Communications

- 1) Letter of Appreciation from the City of Middletown for the Pump Station Project
- 2) Member Breakfast featuring Sue Bird American Professional Women's Basketball Player for the Seattle Storm. Crowne Plaza Date: January 20, 2016 Time: 7:00 a.m. - 9:00 a.m.
- 3) 2016 LEGISLATIVE BREAKFAST featuring Middlesex County's legislators. Courtyard by Marriott: Date: February 19, 2016 Time: 8:00 a.m. - 9:30 a.m.
- 4) Member Breakfast featuring Geno Auriemma, UConn Head Women's Basketball Coach. Radisson Hotel Cromwell: Date: March 14, 2016, Time: 7:00 a.m. - 9:00 AM a.m.
- 5) Member Breakfast featuring President Michael Roth sponsored by Wesleyan University, Annual Business/Education Recognition Breakfast. Crowne Plaza: Date: April 29, 2016 Time: 7:00 a.m. - 9:00 a.m.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

Mr. Centurelli seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 6:55 p.m.

The next meeting of the Board of Directors will be held on **Tuesday, January 19, 2016** at **7:00 p.m.** in the Administration Building, Cromwell, Connecticut.